



OFFICE OF THE
Advisory Board
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January 7, 2013

Harold K. Simon
Joe Dean
Kevin Welch
Dana Metzler
Christine Muir

Present: Joe Dean, Ron Mikol, Kevin Welch, Harold Simmons and Dana Metzler
Absent: Christine Muir

Meeting opened at 7:00PM

We reviewed the GDRSD budget spreadsheet Ron passed out showing the last few years' budget figures. They included total operating and broke out the Groton and Dunstable operating and debt numbers. There will be a joint meeting with the school and Groton and Dunstable officials on January 17th at the Prescott location 7:00PM at which time the School Committee will present their 2014 budget request.

Advisory Board bylaw was discussed. We agreed to review as individuals and make a recommendation to accept at our next meeting. It has been a month since anyone has read the document so it was decided to review one more time and pass if acceptable at our next meeting.

2014 Budget Template, letter and calendar were reviewed. Ron will ask Christine to send the files to Joe and he will distribute this week to the various boards and committees.

The Board discussed the Town Administrator meeting held by the Selectman on December 27th. The Advisory Board is awaiting the specifics of a job description and wage requirements before we discuss the issue any further.

The excluded debt issue with regard to the 2012 tax rate being inaccurate was explained by Dana. The resulting issue being that the 2013 tax rate will be higher than anticipated because the 2012 figure was artificially low.

Meeting minutes for December 3rd were reviewed and accepted. Joe Dean moved to accept, Kevin Welch seconded and the board unanimously approved.

The Town Clerk came in to discuss the need for new voting booths. Carol explained that the old booths are ten years old, and are cumbersome to assemble and disassemble. At this time they have worn out to the point that they collapsed during the Presidential election vote. Carol had gained some information from other Town Clerks on voting substitutes and was directed to a company "Alpha Booth". She will continue to get more information on this and other companies with specifics toward cost. We also discussed the possibility of moving the voting area to the Town Hall versus the Library, as she has limited space in the community room of the Library to manage the larger elections. There are many pros and cons to the change. We will discuss the cost at our next meeting and will most likely fund from the reserve fund.

We discussed the request for funds to pay the town individual who had an accident with the Town Sander. The Selectman will ask Town Council to send a letter of denial at this time.